**PRIVATE DRAINAGE CONNECTION INSPECTION**

The 2003 Massachusetts MS4 Permit described a number of non-stormwater discharges to the engineered storm drain system that are considered “allowable”, as long as an individual community has not prohibited the discharge. Allowable non-stormwater discharges to the storm drain system can include the following, per Page 8 of the 2003 Massachusetts MS4 Permit (not inclusive):

* Diverted stream flows;
* Uncontaminated groundwater infiltration (as defined at 40 CFR 35.2005(20));
* Uncontaminated pumped groundwater;
* Foundation drains;
* Water from crawl space pumps;
* Footing drains; and
* Flows from riparian habitats and wetlands.

When inspecting private drainage connections to the storm drain system, this form shall be used by the inspector to ensure that the connection remains in compliance with the current SOP. The inspector has the right to enter and inspect the premises where the private drainage connection is located, including any tanks, storage areas, or rooms that may discharge or be caused to discharge to the connection. The inspector also has the right to sample or monitor any substances or parameters at any location for purposes of assuring compliance with the Private Drainage Connection Agreement or as otherwise authorized by the Clean Water Act. In addition, the inspector has the right to have access to and copy any records required to be kept under the terms and conditions of the Agreement.

**General Information**

|  |  |
| --- | --- |
| Address of Connection |  |
| Private Drainage Description |  |
| Inspector’s Name |  |
| Date of Inspection |  | Date of Last Inspection |  |
| Start Time |  | End Time |  |

**Compliance Review**

Each of the following conditions should be evaluated as “True” during the on-site inspection to demonstrate compliance. If any of the following conditions, as recorded during the inspection, are not satisfied (i.e., if the evaluation is “False”), the drainage connection shall be considered to be in violation of the original connection Agreement.

*Prior to the Inspection*

The inspector shall review the following questions prior to completing the on-site inspection.

|  |  |  |
| --- | --- | --- |
| **Condition** | **Evaluation** | **Comment** |
| A covenant for the property to reflect the drainage connection has been recorded at the Registry of Deeds | True [ ]  False [ ]  |  |
| Record drawings documenting the location of the discharge were supplied to the municipality after construction.  | True [ ]  False [ ]  |  |
| **If property has an oil/water separator:** evidence of annual maintenance of oil/water separator was provided to municipality in previous period  | True [ ]  False [ ]  |  |
| **If property was required to complete analytical monitoring:** results of analytical testing of discharge provided to municipality in previous period.  | True [ ]  False [ ]  |  |
| Other: |

*During the On-Site Inspection*

The inspector shall make the following observations during the on-site inspection, and note the results in the table.

|  |  |  |
| --- | --- | --- |
| **Condition** | **Evaluation** | **Comment** |
| The drainage connection is used for the discharge of stormwater only | True [ ]  False [ ]  |  |
| The discharge is visibly free of oil or other pollutants.  | True [ ]  False [ ]  |  |
| Grey water/black water is not visibly present in the discharge | True [ ]  False [ ]  |  |
| Sediment-laden surface water is not visibly present in the discharge | True [ ]  False [ ]  |  |
| Flow from the connection does not exceed approved flow | True [ ]  False [ ]  |  |
| No prohibited fixtures are connected to the municipal system from the property | True [ ]  False [ ]  |  |
| If a pump has been approved: the pump presently utilized is the same as the pump approved by the municipality. | True [ ]  False [ ]  |  |
| If required in original Application: backflow preventer, cleanout, and shutoff device remain operational and easily accessible to municipality | True [ ]  False [ ]  |  |
| Other: |

**Review of Compliance with Private Drainage Connection Policy**

If any of the following conditions is applicable, as recorded during the inspection, the municipality shall have the right to revoke approval of the private drainage connection.

|  |  |
| --- | --- |
| [ ]  | There is inadequate capacity of the drainage system to manage flow from the connection. |
| [ ]  | The private drainage includes flow from municipal users or sources. |
| [ ]  | The stormwater outfall managing the property flow discharges to a water body identified as impaired in the most current of the Integrated List f Waters (303(d) list) or is subject to stringent local controls. |
| [ ]  | The connection is located within 100 linear feet of a subsurface wastewater disposal system, such as a septic system. |
| [ ]  | The connection is located within a public drinking water Zone I. |
| [ ]  | The connection is located in a public drinking water supply Zone II, and the water department or district has not approved of the connection in writing. |
| [ ]  | Flow conveyed to the discharge creates a safety hazard such as ponding or freezing to vehicular, pedestrian, bicycle, or other transportation, or creates erosion or the potential for erosion. |
| [ ]  | The connection jeopardizes public health, safety, or natural resources. |
| [ ]  | The connection fails to meet the terms and conditions of the SOP. |

**Non-Compliance Actions**

The municipality shall provide the property owner with written notice of the violation with corrective action to be taken. The property owner shall have thirty days from the receipt of the notice to commence curative action of the violation.