

**City/Town of \_\_\_\_\_, MA**  
**Department of Public Works**  
**(Insert Address)**  
**(Insert Town/City, MA Zip Code)**

**LAND DISTURBANCE PERMIT**

Today's Date	<input type="text"/>	Permit #	<input type="text"/>
Effective Date	<input type="text"/>	Expiration/Renewal Date	<input type="text"/>
Owner of Record	<input type="text"/>	Project Name	<input type="text"/>
Owner Address	<input type="text"/>	Project Address	<input type="text"/>
City/Town	<input type="text"/>	Project Zip	<input type="text"/>
State	<input type="text"/>	Zip	<input type="text"/>
Telephone	<input type="text"/>	Parcel Number(s)	<input type="text"/>
Deed/Title Book & Page	<input type="text"/>		
Owner Signature _____		Date _____	
Applicant (if not Owner)	<input type="text"/>		
Address	<input type="text"/>		
City/Town	<input type="text"/>		
State	<input type="text"/>	Zip	<input type="text"/>
Telephone	<input type="text"/>	*Area Code Required	

This permit authorizes the Owner to conduct construction activities that meet the thresholds specified in the **Stormwater Management Rules and Regulations (if applicable/update document title)**. The **(INSERT AUTHORIZED ENFORCEMENT AGENCY)** may amend this permit at any time during the term of the permit and failure to comply with the requirements set forth in Part I is a violation of this permit and is subject to enforcement actions. Compliance with this permit does not relieve the Owner of its obligation to comply with the **Stormwater Management Rules and Regulations (if applicable/update**

document title), standards or requirements under local, State, and Federal laws, including any such regulations, standards, requirements or laws that may become effective during the term of this permit. Non-compliance with any term or condition of this permit constitutes a violation of the Stormwater Management Rules and Regulations (if applicable/update document title).

PART I – Basic Information

1. Identify which thresholds the project meets.

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NTU: Insert land disturbance threshold below and remove “MINOR PERMIT” if not applicable.

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☐ MINOR PERMIT

land disturbance is undertaken on a single property or is part of a larger common plan of development or sale that results in:

- a total cumulative added impervious surface that meets or exceeds 5,000 square feet of area.
- a total cumulative disturbance of land that meets or exceeds 20,000 square feet of area and is less than 1 acre of area.

☐ MAJOR PERMIT

land disturbance is undertaken on a single property or is part of a larger common plan of development or sale that results in a total cumulative disturbance of land that meets or exceeds 1 acre of area.

2. Give a brief summary of the project.

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3. The property (building) is currently used for the following purpose.

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4. The property (building) will be used for the following purpose.

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## PART II – Permit Application Requirements

The issuance of this permit is based in part on submission of the following requirements for a Major Permit:

- ☐ Stormwater Management Plan and corresponding checklist
- ☐ Erosion and Sediment Control Plan and corresponding checklist
- ☐ Operation and Maintenance Plan and corresponding checklist
- ☐ If applicable, the NPDES General Permit for Discharges from Large and Small Construction Activities

**Please submit the permit package above.**

- ☐ Other Permits, Plans, or requested information as specified here (e.g., copy of bond, letter, credit, or other guarantee):

- ☐ Permit Fee of \_\_\_\_\_.

Signature and Title \_\_\_\_\_ Print Name \_\_\_\_\_

Approved By \_\_\_\_\_ Date of Approval \_\_\_\_\_

Payment Amount Received  Check ☐ Cash ☐

### Application for Land Disturbance Permit Approval

This permit will only be issued for land disturbance activities which meet the Land Disturbance permit thresholds listed in the **(INSERT APPLICABLE REGULATORY DOCUMENT)**. Outstanding issues must be addressed by the applicant prior to issuance of this permit by the **(INSERT AUTHORIZED ENFORCEMENT AGENCY)**.

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**PUBLIC WORKS DEPARTMENT USE ONLY**

\_\_\_\_\_Application Approved

\_\_\_\_\_Application Denied

Comments \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

DRAFT